

Promotion Policy

The following are needed to move from one grade to the next. This is the minimum requirement. If a student does not exceed the minimum requirements he/she will not be able to graduate on time.

Grade 9 to Grade 10:

Pass both English and Math – 10 credits

Pass an additional 15 credits

Total needed – 25 credits (5 out of 7 classes)

Grade 10 to 11:

Pass both English and Math – 10 credits

Pass an additional 15 credits

Total needed – 25 credits (5 out of 7 classes)/55 credits total (grades 9 & 10)

Grade 11 to 12:

Pass both English and Math – 10 credits

Pass an additional 15 credits

Total needed – 25 credits (5 out of 7 classes)/90 total credits (grades 9-11)

Late to School Policy

For safety purposes, all outside doors will be locked at 7:30 A.M., the beginning of first period. Any student not in his/her first class at 7:30 A.M. will be considered tardy and must enter through the side door near the cafeteria and sign in with a secretary or administrator. After 7:45, the student must report to the main office to sign in. If the student has a doctor's appointment, court appointment, or bereavement, the lateness will be excused. Other requests for excused tardies can be submitted to an administrator for approval.

1. Any student who arrives to school after 9:56 AM or dismissed before 11:05 AM and does not have a doctor's note, court documentation, or bereavement will be excluded from participation in extra-curricular activities which includes athletic contests, dances, and the prom.
2. Any student who is tardy more than **five times per semester** will be assigned to one detention session. Detention is held at either 6:40 AM – 7:25 AM or from 2:00 -2:45 P.M. Each additional unexcused tardy will result in an additional office detention.
3. **A student will be assigned a three hour Saturday** detention when he/she reaches eleven (11) unexcused tardies to school in any given **semester**.
4. **For each time a student is late after 11 tardies (#12 on), the student will be assigned one additional office detention.**
5. Students who are late to school and do not check in to the office will be considered absent for the day and/or will receive a night's office detention. This tardiness will be one of the five allowed for the semester.
6. Students who accumulate 18 tardies during the year will receive one day of In School Support and will lose their co-curricular eligibility for the remainder of the school year. Students will be ineligible for membership on athletic teams and all clubs, and attendance at school sponsored activities including the prom, other dances, and end of the year activities.

In addition to the consequences above, students incurring a pattern of chronic tardiness may also be subject to any or all of the following:

1. Office detention, Saturday detention, in school support, or out of school suspension
2. Permanent removal of parking privilege
3. Parent conference
4. In-School Support
5. Suspension

Dress Code

Wearing clothing that disrupts the learning process or that violates reasonable standards of health, safety, and cleanliness is not acceptable. Any student who wears one of the items below will be asked by a staff member to change or cover-up the article of clothing. Students who refuse to remove or cover the item will be referred to the Main Office. If an administrator deems that a student's form of dress interferes with the educational process or presents an uncomfortable atmosphere, that student will be asked to make appropriate changes a second time. An administrator will contact a parent and the student will be sent home if the issue cannot be resolved. Any student that violates this policy more than once will be subject to an office detention, Saturday detention or In-School-Support.

- Blouses, shirts, sweaters, halter-tops, tube-tops, and midriff shirts that do not cover the stomach, back, chest or undergarments
- Low riding pants or jeans that display underwear
- Revealing shorts or skirts
- Clothing depicting alcoholic substances and/or illegal substances
- Muscle shirts
- Pajamas, slippers, etc.
- Clothing with spikes or chains of any kind
- Metal taps or cleats on shoes and shoes with wheels
- Hats, caps, visors, bandannas, hoods, and other forms of outdoor headgear
- Jackets and outer coats are not to be worn during the day except for medical reasons. Administrators can waive this if building conditions warrant warmer clothing
- Sunglasses unless required for certified medical reasons

Electronic Devices

Laser pointers are not to be brought into or used within the building. Cell phones, beepers, pagers, CD players, MP3 players, Ipods, are not to be used within the building during school hours because they are not conducive to good study habits and a positive school environment. Students are NOT to receive phone calls on their cell phones during the school day and the phones should not be in use at any time. If students need to make a phone call they must report to the main office and request permission to use a school phone. Text messaging or taking photographs is not allowed.

- First offense - Confiscated electronic devices will be returned at the close of school
- Second offense will necessitate a parent coming to school to retrieve the electronic device. Subsequent offenses will require a parent to retrieve the device in addition to the student being assigned detention. Continued refusal to adhere to this policy will result in detention or suspension.
- The third offense will result in an office detention and the parent or guardian will have to come to school to retrieve the phone. Continued refusal to adhere to this policy will result in Saturday detention, In-School-Support or External Suspension.

Plagiarism

A student is considered to be cheating when he/she submits work which he/she has not done himself/herself for evaluation. Cheating includes submitting copied work, using the work of others during tests and quizzes, and plagiarizing published materials. Utilizing materials obtained through the Internet without proper citation is considered plagiarism.

Cheating is an act of dishonesty and deceit and undermines the relationship of trust between the teacher and the student. Any student caught cheating will receive a zero for that work and the student's parent will be

notified by the teacher. A student who is caught cheating a second time will serve an In-School-Support. A student who cheats more than 2 times will be given out of school suspension.

In-School Support

In-School Support is a disciplinary program that removes the student from the classroom setting and places him/her in a temporary alternate setting where he/she will receive work from classes they are missing. This program will be utilized as an intermediate step between detention and out-of-school suspension. If a student does not rectify his/her behavior in this program, he/she will be suspended externally and upon return, make up the initial time assigned to the in-school-support program.

In-School Support (ISS) Rules

1. Students report to the ISS room at the beginning of the day or period assigned.
2. Students who miss any ISS time due to early dismissal, tardiness, absence, or emergency school closing will make-up the time missed on the next day of attendance.
3. Restroom breaks are provided periodically.
4. Students eat lunch in the ISS room.
5. Students assigned through lunch may bring their own lunch, or purchase a lunch from the cafeteria.
6. Students must bring all necessary assignments, text and materials.
7. All school rules apply in ISS.
8. Students will remain seated in assigned seats and work on assignments, behavioral packets, or read appropriate material.
9. Talking with other students, sleeping, lounging, and eating or drinking at any time other than lunch is not allowed.
10. Violation of ISS rules results in Out-Of-School Suspension when the student returns they must make up the time they missed from ISS.
11. Participation in or attendance at any extracurricular activity from the time the ISS is assigned until the next school day after completion may not be permitted.