

**Seekonk High School 2013-2015
Objectives and Action Plan for School Improvement**

Goal # 1: Expand opportunities for communicating with all members of the SHS community by June 2015 as evidenced through increased attendance at events, new or revised programs for parents, and an expanded media presence.

Needs Assessment: Attendance at open house, informational sessions; committee participation; surveys

Action Plan - Strategies/Activities	Link to Evaluation	Person(s) Responsible for Implementation	Resources	Evaluation Measure	Status
Survey all stakeholders to determine preferred means of communication	IIIA1 IIIC1 IIIC2	Bldg. Administrators School Council	Review of previous surveys Research	Survey results	
Share information about programs, school events, etc., with all area news outlets (print, TV, etc.)	IIIA1	School staff Bldg. Administrators	Parent E-News Teacher reports	List of published news articles	
Identify opportunities for sharing information and creating partnerships with other town agencies (Seekonk Library, Senior Center, etc.) <ul style="list-style-type: none"> • Uses a variety of strategies to support every family 	IIIA1	School Council Principal Transition Coordinator School staff	Other websites Teachers Students Parents Community members	Meeting notes List of opportunities	
Evaluate and revise the high school website Examples: <ul style="list-style-type: none"> • Add anonymous tip line to report bullying/other issues • Post informational PowerPoint presentations, videos, etc. 	IIIA1 IIIC1 IVE1	Staff volunteers	Research other school sites	Revised site	
Expand opportunities for two-way communication with families about student performance and learning <ul style="list-style-type: none"> • Uses a variety of strategies to support every family • Communicates respectfully, promptly, and with sensitivity to differences 	IIIC1	Teachers Dept. Chairpersons Bldg. Administrators	Research	List of opportunities	
Identify methods of communicating with families whose home language is not English	IIC1 IIIC2 IIIB2 IIC2	District Admin. Teachers Parents	Research	Summary of options	
Offer a “Communication 101” workshop for parents at Open House	IIIA1	Bldg. Administrators	Freshmen orientation	Parent feedback	

			workshops Parent survey School Council		
Utilize phone resources (robo call) at the district and town levels • Use for progress reports, report cards	n/a	Bldg. Administrators	District and Town Administrators	Parent feedback	
Explore and evaluate possible use of social media as a communication tool	IIA1 IIIA1 IVB1 IVC1	School Council Faculty District Admin.	Research other school websites MSSAA guidance	Analysis of findings	

Goal 2: Align 100% of all curriculum documents with revised curriculum frameworks by June 2015

Needs Assessment: Current curriculum documents, PARCC testing, all data sources (MCAS, PSAT, SAT, etc.)

Action Plan - Strategies/Activities	Link to Evaluation	Person(s) Responsible for Implementation	Resources	Evaluation Measure	Status
Align curriculum vertically and horizontally with the MA Frameworks and Common Core to include: differentiated instructional strategies higher-level thinking skills well-structured lessons that engage students best practice instructional strategies that engage students - exemplars, rubrics, etc.	IA2 IA3 IA4 IIA1 IIA2 IIA3 IIIB1 IIIB2 IVA1 IVC1 IVD2	Teachers Dept. Chairpersons Director of Curriculum	Curriculum Guides MA Frameworks Common Core Consultants Director of Curriculum Edwin and other internet resources	Curriculum documents Standards-based units Meeting minutes Documents in ATLAS	
Provide time for teachers at the high school to meet with other teachers in the district to align curriculum, to look at student work, and to share curriculum maps	IC1 IC2 IVA1 IVA2 IVB1	Principal Director of Curriculum Teachers Department chairs	Substitutes District and District budgets PD Days Faculty meetings Common Planning Department meetings	Agendas/minutes	

	IVC1 IVB1				
Textbooks Pilot and purchase new textbooks as needed Purchase replacement texts due to change in curriculum sequence and/or enrollment	n/a	Teachers/dept. chairs Director of Curriculum	District budget School budget Director of Curriculum	Textbook evaluation forms	
Provide appropriate professional development that will improve teacher practice and build expertise of self and other educators in instruction and leadership Opportunities for curriculum support	IIA1 IIA3 IIB2 IIB3 IID3 IIIA1 IIIC2 IVB1	Principal Director of Curriculum Dept. Chairpersons	School/district budgets Faculty presentations Director of Curriculum Workshops, Consultants	Agendas Reports from workshops	
Analyze all relevant assessment data including MCAS, SAT, PSAT, achievement of academic expectations (reporting out)	IVA1 IVA2	Administrators, Director of Curriculum, Teachers Department chairs	Course grades MCAS, PSAT, SAT Director of Curriculum	Report of findings	

Goal # 3: 100% of all teachers will have created or identified benchmark assessments by June 2015.

Needs Assessment: Need for district-determined measures (DDMs) to support the newly revised MA Teacher evaluation system and to assess student learning, growth, and achievement

Action Plan - Strategies/Activities	Link to Evaluation	Person(s) Responsible for Implementation	Resources	Evaluation Measure	Status
Determine the number of times common assessments/benchmarks will be given each year to show baseline, progress during the year, and final growth	IB1 IB2	Teachers Dept. chairpersons Director Curriculum	Research ESE documents Teacher input	Time schedule for assessments	
Identify standards to be assessed	IB1	Teachers	Academic expectations	List of standards to	

	IB2	Dept. chairpersons Director Curriculum	Frameworks Common Core College and career readiness standards 21 st Century Skills UBD MA ESE anchor standards	be assessed	
Inventory current assessments to determine alignment with standards and academic expectations	IA3 IB1 IID1 IID2 IVC1	Teachers Dept. chairpersons Director Curriculum	Mid-semester and final exams Common assessments	Analysis of current documents	
Revise and/or develop new benchmark assessments and accompanying rubrics	IC1 IC3 IVA1 IVD1 IVE1	Teachers Dept. chairpersons Director Curriculum	Galileo? Research ESE	Assessments	
Develop plan to pilot/administer assessments	IA3 IA4 IB1 IB2 IID3	Teachers Dept. chairpersons Director Curriculum	Scheduled meeting time	Time schedule for assessments	
Departments meet to review student work and analyze data	IC1 IC2 IC3 IVA1 IVA2 IVB1 IVB2	Teachers Dept. chairpersons Director Curriculum	Scheduled meeting time	Data	
Share conclusions with students in order to help them improve their performance and achievement of the standards	IC3 IIB2 IIB3 IIC1	Teachers Dept. chairpersons Director Curriculum	Data from looking at student work Academic expectations Frameworks Common Core College and career readiness standards 21 st Century Skills	Assessments	

Provide appropriate professional development to support all aspects of the process	IVB1 IVC1	Director Curriculum Principal	Local budget ESE opportunities	Workshop and Meeting agendas Teacher workshop reports	
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Goal #4: Identify SHS’s core values, beliefs, and learning expectations to align with NEASC’s Standards for Accreditation by June 2015.

Needs Assessment:

SHS is scheduled for evaluation by NEASC (ten-year cycle) in spring 2018. The standards for accreditation have been revised since the last visit. The high school needs to transition from the current mission statement and academic expectations to a statement of core values, beliefs about learning, and 21st century learning expectations. The current academic expectations and the accompanying rubrics have been consistently revised to incorporate 21st century learning expectations.

Action Plan - Strategies/Activities	Links to Evaluation	Person(s) Responsible for Implementation	Resources	Evaluation Measure	Status
Provide members of the School Council and SHS staff with research on 21 st century skills	IA1 IVC1	Principal	Strategic Action Plan District Mission Statement Research on 21 st Century Skills Current Mission/Academic Expectations Student Data CPSS website State/National Reports	School Council meeting agendas	
Solicit input from the larger groups represented by members of the School Council to identify shared beliefs about learning <ul style="list-style-type: none"> • Parents • Students • Faculty/Staff • Community Members 	IC3 IC2 IVC1	Principal School Council Department Chairpersons	CPSS website Research	Survey results Group Exercises	

Develop a narrative/mission statement (a few paragraphs) that incorporates the core values and beliefs about learning gathered from all stakeholders	IIB2 IIB1 IVE1	Principal School Council Department Chairpersons	CPSS website Research	Narrative	
Use key words and phrases from the narrative to draft SHS's core values and beliefs	n/a	Principal School Council Department Chairpersons	CPSS website Research	Highlighted narrative	
Present draft to parents, students, faculty/staff, and community members for feedback and revise accordingly	n/a	Principal School Council Department Chairpersons	Letters to parents Website Area publications	Statement of Core Values and Beliefs	
Revise current school-wide rubrics to align with beliefs about learning	n/a	Faculty	CPSS website Research	Revised rubrics	
Present Core Values/Beliefs to faculty and the School Committee for approval	IB2 IC1 IC2 IC3 IVD1	Principal School Council Department Chairpersons	School Committee Meeting	Vote to approve	
Determine strategies for sharing new core values/beliefs about learning so that they become embedded in the school culture	IID1 IID2 IID3 IIB1 IIB2 IVA1 IVA2 IVB1 IVE1	Principal School Council Department Chairpersons	CPSS website Research School Council	List of strategies	